

ALABAMA BOARD OF COURT REPORTING

Re: License #: _____

Notice of Retirement

Cones now, _____, and hereby informs the Alabama Board of Court Reporting that I have retired from the practice of court reporting, or expect to retire from the practice of court reporting, on _____. I understand that as a retired court reporter I cannot practice court reporting in the State of Alabama and I am obligated to maintain transcripts, exhibits, and all other records for a period of no less than five (5) years, except as otherwise prescribed by applicable law. I further understand that any transcripts provided and certified by me must include my ABCR license number as well as the date that I retired from the practice of court reporting. I also understand that, should I engage in the practice of court reporting, after I have informed the Board that I have retired, I may be subject to disciplinary action and I thereby consent to the jurisdiction of the Board to impose disciplinary action, should it be necessary, due to failure to apply for reinstatement of my license after having informed the Board that I have retired from the practice of court reporting.

Signature

Date