

Board Meeting Minutes

July 6, 2017

The Alabama Board of Court Reporting met on July 6, 2017, at the Board Office in Montgomery for the purpose of conducting Board business. Those present were as follows: Aubrey Ford, Chair; Tammy August, Vice-Chair; Lois Robinson, Secretary; Shannon Ball, Member; and Parian Holderfield, Member. Not present were Jana Garner, Member; and David Rains, Member. Also present were Paula McCaleb, Executive Director; Frank Mitchell, Investigator; and Todd Hughes, Assistant Attorney General.

The Meeting was called to order at approximately 9:05 a.m. with a quorum established in the following members: Judge Aubrey Ford, Tammy August, Lois Robinson, Shannon Ball, and Parian Holderfield.

The meeting was advertised on the Secretary of State's website and the Board's website in accordance with the Alabama Open Meetings Act.

A motion was made by Tammy August to approve the Board Meeting Minutes from the May 12, 2017, meeting as distributed. The vote was seconded by Shannon Ball. Voting "aye" were: Lois Robinson, Tammy August, Shannon Ball, and Parian Holderfield. Voting "nay" were none. The motion passed unanimously.

Shannon Ball made a motion for the Board to go into Executive Session to consider the general reputation and character, physical condition, professional competence, and mental health of Applicant A, in accordance with Section VII (1) of the Open Meetings Act. The motion was seconded by Parian Holderfield. Voting "aye" were: Judge Ford, Tammy August, Shannon Ball, Lois Robinson, and Parian Holderfield. Voting "nay" were none. The motion passed unanimously.

The Chairman, Judge Ford, announced that the Board would reconvene in open session directly following closed session. The time being 9:08 a.m., Judge Ford announced that closed session was estimated for approximately thirty minutes.

The time being 10:44 a.m., a motion was made by Shannon Ball to come out of closed session. The motion was seconded by Tammy August. The Chairman called for a vote from the Board. Voting, "nay" were none. Voting "aye" were Shannon Ball, Tammy August, Parian Holderfield, Lois Robinson, and Judge Ford. The motion passed unanimously.

A motion was made by Lois Robinson to accept the bid from Leadership Alliance for Administrative Services as the low and responsible bidder at \$5,833.33 a month or \$70,000.00 annually. The motion was seconded by Tammy August. The Chairman called for a vote from

the Board. Voting, "nay" were none. Voting, "aye" were Shannon Ball, Tammy August, Parian Holderfield, and Lois Robinson. The motion passed unanimously.

A motion was made by Tammy August to accept the proposed contract for legal services for Dana Billingsley. The motion was seconded by Lois Robinson. The Chairman called for a vote from the Board. Voting, "nay" were none. Voting, "aye" were Shannon Ball, Tammy August, Parian Holderfield, and Lois Robinson. The motion passed unanimously.

Parian Holderfield made a motion for the Board to go into Executive Session to consider the general reputation and character, physical condition, professional competence, and mental health of Applicant A, in accordance with Section VII (1) of the Open Meetings Act. The motion was seconded by Lois Robinson. Voting "aye" were: Judge Ford, Tammy August, Shannon Ball, Lois Robinson, and Parian Holderfield. Voting "nay" were none. The motion passed unanimously.

The Chairman, Judge Ford, announced that the Board would reconvene in open session directly following closed session. The time being 11:21 a.m., Judge Ford announced that closed session was estimated for approximately thirty minutes.

The time being 11:26 a.m., a motion was made by Shannon Ball to come out of closed session. The motion was seconded by Tammy August. The Chairman called for a vote from the Board. Voting, "nay" were none. Voting "aye" were Shannon Ball, Tammy August, Parian Holderfield, Lois Robinson, and Judge Ford. The motion passed unanimously.

A motion was made by Shannon Ball to accept the proposed consent order with addendum regarding probation requirements and retraction for AL.com for Applicant A – Alicia Martin. The motion was seconded by Lois Robinson. Tammy August abstained from the vote due to serving on the Investigative Committee. The Chairman called for a vote from the remaining Board Members. Voting "aye" were Shannon Ball, Lois Robinson, and Parian Holderfield. Voting "nay" were none. The motion passed.

A motion was made to adjourn by Shannon Ball. The Chair announced that the next currently scheduled meeting would be held on November 17, 2017, at the Board office in Montgomery. There being no further business, the meeting was adjourned at approximately 11:30 a.m.

Respectfully Submitted:

Aubrey Ford, *Chair*

Tammy C. August, *Vice-Chair*

Paula McCaleb, *Executive Director /Recorder*