

Board Meeting Minutes

April 13, 2018

The Alabama Board of Court Reporting met on April 13, 2018, at the Board Office in Montgomery for the purpose of conducting Board business. Those present were as follows: Aubrey Ford, Chair; Tammy August, Vice-Chair; Shannon Ball, Member; Parian Holderfield, Member; and David Rains, Member. Not present was Lois Robinson, Secretary. Also present were Paula McCaleb, Executive Director; Frank Mitchell, Investigator; and Dana Billingsley, Legal Counsel for the Board.

The Meeting was called to order at approximately 10:00 a.m. with a quorum established in the following members: Judge Aubrey Ford, Tammy August, Shannon Ball, Parian Holderfield, and David Rains.

The meeting was advertised on the Secretary of State's website and the Board's website in accordance with the Alabama Open Meetings Act.

A motion was made by Tammy August to approve the Board Meeting Minutes from the November 17, 2017, meeting as distributed. The motion was seconded by Parian Holderfield. Voting "aye" were: Tammy August, Shannon Ball, Parian Holderfield, and David Rains. Voting "nay" were none. The motion passed unanimously.

A motion was made by David Rains to proceed with acquiring additional insurance for Board Members as reviewed in the memorandum from the Division of Risk Management of December 1, 2017. The motion was seconded by Shannon Ball. The Chairman called for a vote from the Board. Voting, "nay" were none. Voting, "aye" were Shannon Ball, Tammy August, Parian Holderfield, and David Rains. The motion passed unanimously.

A motion was made by David Rains to accept the Revised Consent Order for Mrs. Alicia Martin for the Voluntary Surrender/Revocation of her license. The motion was seconded by Tammy August. Shannon Ball abstained from the vote due to serving on the Investigative Committee. Voting "aye" were: Tammy August, Parian Holderfield, and David Rains. Voting "nay" were none. The motion passed.

A motion was made by David Rains to hold administrative hearings outside of the participation of the individual Board Members with the Administrative Law Judge writing the final order to be presented at the next Board Meeting for the Board's final approval. The motion was seconded by Tammy August. The Chairman called for a vote from the Board. Voting, "nay" were none. Voting, "aye" were Shannon Ball, Tammy August, Parian Holderfield, and David Rains. The motion passed unanimously.

The time being 11:42 a.m., David Rains left the meeting in process due to a prior engagement. The meeting continued with the following Board Members establishing a quorum: Judge Ford, Tammy August, Shannon Ball, and Parian Holderfield.

A motion was made to nominate Judge Ford as Chairman and close the floor to other nominations by Tammy August. The motion was seconded by Parian Holderfield. The Chairman called for a vote from the Board. Voting, "nay" were none. Voting, "aye" were Shannon Ball, Tammy August, and Parian Holderfield. The motion passed unanimously.

A motion was made by Parian Holderfield to nominate Tammy August as Vice-Chair and close the floor to other nominations. The motion was seconded by Shannon Ball. The Chairman called for a vote from the Board. Voting, "nay" were none. Voting, "aye" were Shannon Ball, Tammy August, and Parian Holderfield. The motion passed unanimously.

A motion was made by Tammy August to nominate Parian Holderfield as Secretary and close the floor to other nominations. The motion was seconded by Shannon Ball. The Chairman called for a vote from the Board. Voting, "nay" were none. Voting, "aye" were Shannon Ball, Tammy August, and Parian Holderfield. The motion passed unanimously.

A motion was made to adjourn by Shannon Ball. The Chair announced that the next currently scheduled meeting would be held on May 18, 2018, at the Board office in Montgomery. There being no further business, the meeting was adjourned at approximately 12:12 p.m.

Respectfully Submitted:

Aubrey Ford, *Chair*

Tammy C. August, *Vice-Chair*

Paula McCaleb, *Executive Director /Recorder*