

ABCR Meeting Minutes January 26, 2007

The Alabama Board of Court Reporting met on Friday, January 26, 2007 in Montgomery at the Board office for the purpose of conducting Board business. Those in attendance were as follows: Suzanne Frazier, Shannon Ball, Joseph Fawal, Judge Aubrey Ford, and Laura Nichols. Board Member Paul Glass was not present. Also present were Paula Scout McCaleb, Executive Director, Bill Garrett, Assistant Attorney General and Veronica Lassic, Application Specialist also serving as Recording Secretary.

The meeting was called to order by Paula McCaleb, Executive Director with a quorum present at 10:32 a.m.

The meeting was advertised on the Board's web site, and the Secretary of State's web site in accordance with the Open Meetings Act.

Paula McCaleb administered the Oath of Office to Board Members.

The Executive Director opened up the floor for nominations for Chair. A motion was made by Joseph Fawal nominating Judge Aubrey Ford as Chair. The motion was seconded by Laura Nichols and passed unanimously.

A motion was made by Laura Nichols to elect Suzanne Frazier as Vice Chair. The motion was seconded by Shannon Ball and passed unanimously.

A motion was made by Laura Nichols to elect Shannon Ball as Secretary. The motion was seconded by Suzanne Frazier. The motion passed unanimously.

A motion was made by Joseph Fawal to adopt the proposed Rules of Order in compliance with the Alabama Open Meetings Act. The motion was seconded by Laura Nichols and unanimously passed by the Board.

The Executive Director report was presented by Paula Scout McCaleb.

Joseph Fawal made a motion to request an Emergency Departmental Loan in the amount of \$20,000 to be repaid during the first year of Board operation. The motion was seconded by Shannon Ball. The motion passed unanimously.

The Chair established a Forms Committee in Laura Nichols, Suzanne Frazier, and Shannon Ball.

The Chair called for a short break at 11:12 a.m. and instructed the board to reconvene in approximately fifteen minutes.

The Board reconvened at 11:24 a.m.

The Board broke for a lunch break at 12:00 p.m. The Chair announced that the Board would reconvene in approximately thirty minutes.

The Chair reconvened the Board Meeting at 12:27 p.m.
The Board then began review of Rules and Regulations.

A motion was made by Joseph Fawal and seconded by Shannon Ball to adopt Chapter 1 - Organization & Administration as noted for publication. The motion passed unanimously.

A motion was made by Laura Nichols and seconded by Shannon Ball to adopt Chapter 2 - Board Policies and Procedures as noted for publication. The motion passed unanimously.

A motion was made by Suzanne Frazier to adopt Chapter 3 - Licensure as noted for publication. The motion was seconded by Joseph Fawal and unanimously carried by the Board.

At 1:20 p.m. the Chair announced a ten minute break.

The meeting was reconvened at 1:30 p.m.

Joseph Fawal made a motion to accept Chapter 5 - Disciplinary Action as amended for publication. The motion was seconded by Shannon Ball and was unanimously approved by the Board.

A motion was made by Suzanne Frazier and seconded by Shannon Ball that Chapter 6 Continuing Education for Licensure; Appendices I and Appendices II be approved for publication with noted changes. The motion was passed unanimously by the Board.

A motion was made by Joseph Fawal to adopt Chapter 4 - Standards of Professional Conduct as amended for publication. The motion was seconded by Shannon Ball and unanimously approved by the Board.

The Board discussed the next Board Meeting date to be held in April. The Executive Director proposed April 6th for the next Board Meeting. Joseph Fawal added that the Board Members were to check their calendars and notify the board office if April 6th accommodates schedules.

There being no further Board business, Joseph Fawal made a motion to adjourn the meeting at 3:15 p.m. The motion was seconded by Shannon Ball and unanimously carried by the Board.

The Chair announced that the next board meeting was tentatively scheduled for April 6, 2007, but that the date would be published on the board web site upon confirmation.

Respectfully submitted,

Judge Aubrey Ford, Chair

Suzanne Frazier, Vice Chair

Paula McCaleb, Executive Director